

**OCCUPANCY OF RENTAL PROPERTIES ORDINANCE**  
**Township of Mifflin, Dauphin County, PA**  
**ORDINANCE NO. 01-07**

AN ORDINANCE OF THE TOWNSHIP OF MIFFLIN PERTAINING TO  
THE STATUS OF OCCUPANCY OF RENTAL PROPERTIES

WHEREAS, Mifflin Township is desirous of keeping track of the various rental properties in the Township for purposes of occupancy and tax collection; and

NOW THEREFORE, BE IT ENACTED AND ORDAINED this 1st day of February, 2007, as follows:

**Section 1. Owner Responsibilities.** Each and every owner (or owners) of any and all apartment buildings, mobile home parks or of any and all other residential rental or leased properties situate within the Township of Mifflin is required on or before February 1 to submit to the Township on forms provided by the Township the number of parcels or units, including location, then being leased or available for lease, the name or names and mailing addresses and employer's name of all renters or lessees over the age of 18 years occupying said rental units or parcels.

**Section 2. Notification of Unreported Units.** The property owner (or owners) is further required to notify the said Township of the availability of any theretofore unreported parcels or units as set forth above and any change in occupancy of parcels or units of said rental property providing the name or names, mailing addresses and employer of any and all new residents over the age of 18 years within 60 days of the occurrence.

**Section 3. Notification of Changes in Occupancy.** After the initial report of occupancy pursuant to §§1 and 2 hereof is made, the property owner need only submit a report in the event that there has been a change in availability of rental units or parcels or a change in occupancy of the rental unit or parcel.

**Section 4. Penalty.** Any person, firm or corporation who shall violate any provision of this Part, upon conviction thereof in an action brought before a magisterial district judge in the manner provided for the enforcement of summary offenses under the Pennsylvania Rules of Criminal Procedure, shall be sentenced to pay a fine of not more than \$1,000 plus costs and, in default of payment of said fine and costs, to a term of imprisonment not to exceed 90 days. Each day that a violation of this Part continues or each Section of this Part which shall be found to have been violated shall constitute a separate offense. For the purpose of this Part, the failure to submit the required report for each apartment building,

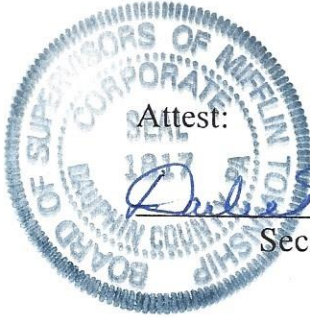
mobile home park or other rental or lease property shall be a separate offence.

**Section 5. Effective Date.** This ordinance shall become effective five (5) days after its adoption and shall continue on a calendar year basis, thereafter, without annual reenactment.

ORDAINED AND ENACTED into law this 1st. day of February, 2007.

BOARD OF SUPERVISORS OF  
MIFFLIN TOWNSHIP

By: Paul M. Reitz  
Chairman



Attest:

Doreen D. Straub  
Secretary